

GENESEE TOWNSHIP CEMETERY MOWING & TRIM APPLICATION

Cemetery Board: Dan Malooly, President -- 815-499-1827

Trustees: Jeff, LaValle, & Cindy Sheehan

Treasurer: Ken Reins

I, who must be at least 16 years of age, would like to bid on mowing & trimming the following:

* Fill-in mower *only*, for the same fee as the regular mower of that cemetery *

Genesee Township Cemeteries (write dollar amount of bid on the line)

- \$ _____ 1. Hazel Green -- located in Section 4 -- Elson Rd.
- \$ _____ 2. Genesee Grove -- located in Section 7 -- Pilgrim Rd.
- \$ _____ 3. Peugh -- located in Section 21 -- Capp Rd.
- \$ _____ 4. Hickory Grove -- located in Section 32 -- Manton Rd.
- \$ _____ 5. East Genesee -- located in Section 35 -- Luther Rd.
- \$ _____ 6. West Genesee -- located in Section 30 -- Blue Goose Rd.
- \$ _____ Front yard of the Genesee Township building

Yes, I am willing to be a fill-in mower, for the same fee as the regular mower

I hereby acknowledge that I am aware of the designated mowing area for the bidded cemeteries. I will provide my own equipment for mowing & trimming. I agree to provide proof of adequate liability insurance coverage, and I hereby release Genesee Township of any liability.

I acknowledge by filling out this application that I have been provided a copy of the Genesee Township Cemetery Mowing & Trimming Policy, that I am aware of the Township policies, and that I will abide by them.

Name: _____

Address: _____

Phone: _____

Note: *Social Security Number (SSN) is required once bid is approved.*

The Genesee Township Board of Trustees retains the right to accept or reject any or all bids, and it has the right to impose a dollar limit for mowing & trimming on cemeteries. The Cemetery Board has the right to review and to make recommendations to trustees on all applications.

Approved your application on _____

Proof of liability insurance attached, or

need proof of liability insurance

Disapproved your application on _____

If bid is awarded, an SSN is required immediately upon notification of receiving bid, or bid will be rejected.

Submit application by **February 13, 2023** in a sealed envelope marked **Cemetery Bid**, by mail or by delivering to the Genesee Township Clerk at **22725 Pilgrim Rd, Coleta, IL 61081**.

Genesee Township Cemetery Mowing & Trimming Policy

By bidding on mowing & trimming any Genesee Township Cemetery, I agree to the following:

- 1) Pick up sticks & brush and pile in an appropriate area before mowing.
- 2) Keep cemeteries mowed as necessary, but not more than once a week, without approval.
- 3) Mow additionally as asked by Cemetery President, e.g. due to a funeral or other special need.
- 4) Mow designated area as requested by Cemetery President.
- 5) The Cemetery President has the right to request the cemeteries not be mowed, for dryness, lack of funds, or otherwise.
- 6) Must trim around markers each week during May & June, and every other week for the remainder of the season, unless otherwise requested by the Cemetery President. Excessive cut grass should be cleared off of monuments. **Note:** Weed eaters are permissible.
- 7) Must mow roadsides and as close to fences/gates as possible (if applicable). Always close gates, except for the small gate at West Genesee Grove Cemetery.
- 8) Spraying is permitted only with prior approval of the Cemetery President.
- 9) If you find any cemetery markers newly broken or otherwise damaged, please leave them in place and then report them to the Cemetery President as soon as you can.
- 10) The **Memorial Day** observance is a very important day: the cemeteries must be mowed and trimmed as close to the Friday before Memorial Day weekend as possible.
- 11) Bills must be **submitted monthly** to the Cemetery Board, no later than the first Tuesday of the month. If not submitted on time, approval/non-approval and payment will not occur until the following month.
- 12) If you have concerns regarding mowing, trimming, spraying, damaged markers, trash, trees, brush, flags, fences, or any other issues, contact the Cemetery Board President, Dan Malooly (815-499-1827), or another Cemetery Board Trustee.

Your mowing & trimming application includes a statement that you understand and will abide by this policy, so please do not hesitate to contact the Cemetery Board before submitting your bid(s) if you have any questions at all.

Please keep this copy of the policy for your records.